

Paid Leave Determination

June 25, 2026

Applicant: Jane Doe (Testing 1)

Application ID: 6f07359b-519d-40bf-83ef-fc4a055a5d26

Dear Jane Doe (Testing 1),

You submitted an application on June 25, 2026 for [State]'s Paid Leave Benefits. This notice is the state's official determination on your eligibility for Paid Leave. It is based upon Paid Leave law in [State] Statutes, Chapter [X] and applicable Rules under [State Regulations].

Determination Summary

- [State] Paid Leave has determined that you have **not met** the financial requirements to be eligible for the program.
- [State] Paid Leave has **denied** your application to receive payments for your continuous leave from July 1, 2026 – July 8, 2026.
- You will receive separate determination notices if you applied for more than one leave period in your application.

Read through the rest of this letter for additional details about these determinations.

Determination of Eligibility to Establish a Benefit Account

Based on the application you submitted on June 25, 2026, Paid Leave determined that you **do not meet** eligibility requirements under [State] Statutes, section [X] and are not eligible to establish a benefit account for Paid Leave benefits. Your benefit account is how [State] Paid Leave pays you for your approved leave(s).

Your benefit year starts on the first day of your leave. If your leave start date changes within 30 days of this notice or the start date listed in this notice, whichever is later, your benefit year start and end dates will also change.

The following amounts apply to the benefit year set to begin on July 1, 2026, and end on June 30, 2027.

- **Weekly benefit amount:** \$[Weekly benefit amount]

If you elected to have income taxes withheld or you receive Workers' Compensation payments or wages from another job, those amounts may be deducted from your weekly benefit amount. If you receive benefits for a medical condition, Paid Leave is required to deduct payroll taxes from your benefit amount.

- **Maximum duration of benefits:** [X] weeks

This is the most leave you could be eligible for this benefit year if you have a qualifying reason to take leave.

Wages Used to Determine Eligibility

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To be eligible for a Paid Leave benefit account, you need to have a minimum amount of wages in your base period. The base period is made up of the [State specific criteria].

- Paid Leave used the following information to determine your eligibility. If you think these wages are incorrect, you can contact Paid Leave to share updated information and proof of wages.

target	Employer FEIN: [XXXXXXXXX]		
[YEAR] [Quarter]	[Amount]	[YEAR] [Quarter]	[Amount]
[YEAR] [Quarter]	[Amount]	[YEAR] [Quarter]	[Amount]

Determination of Eligibility to Receive Benefits

Type: Bonding leave

Leave period dates: July 1, 2026 – July 8, 2026

Schedule: continuous

Determination: Denied

Employer: target

If your application has more than one leave period, you will receive separate determination notices for each one.

Based on the application you submitted on June 25, 2026, we determined you are **not eligible** for Paid Leave benefits for this leave period under [State] Statutes, section [X], for the following reason(s):

- Identity verification could not be completed

Reporting and Requesting Changes

Your eligibility for benefits will continue unless and until conditions change that impact your eligibility. Failure to report changes in a timely manner may result in the overpayment of benefits. You must notify Paid Leave if there is a change in the following circumstances:

Types of benefits:

Workers' Compensation

Social Security Disability

Unemployment Insurance

Your incarceration status

Your reason(s) for taking leave

The time you're taking off work

Pay from a current job or new job

Contact information*

**You must notify Paid Leave of any changes to your contact information occurring within two years of when you receive benefits.*

Requesting a Change to Your Leave

If you want to extend your leave, change the dates of your leave, or change your leave schedule, you must submit a change request in the Applicant Portal and contact any employer(s) from whom you are taking leave at least 14 days in advance, or as soon as possible. If you want to end your leave early, you must follow the same steps as above at least two days in advance, where foreseeable.

Your Rights to Appeal

If you disagree with the determination reached, you have the right to file an appeal. Appeals must be [State appeal method]. Under [State] Statutes, section [X], appeals must be filed within [X] calendar days, or the determination will become final. If the 30th calendar day is a legal holiday or weekend, the period ends on the next non-holiday weekday.

You can learn more about appeals and file an appeal at [URL].

Some appeals will involve a hearing before a Paid Leave Hearing Officer. If your appeal requires a hearing, you will be notified at least 10 days before the hearing date.

How to Contact Us

For questions or support, reach out to the Paid Leave Contact Center by calling [XXX-XXX-XXXX] or by emailing [email address].

To learn more about [State] Paid Leave, visit [URL].